

Application Requirement Details for Projects (>\$1 Million)

Phase 1

Form 1 –
Getting Started

Responsibility: Applicant
Required: Summary of vision, mission and idea of project
Approved: Applicant
Endorsement/Feedback from Discernment Partner and PART

Phase 2A

Form 2A –
Discerning and Deciding

Responsibility: Applicant with Discernment Partner
Required: Mission Motivated Development Summary
Discernment Summary
Mission Objectives ie “presence of God” in project
Financial Indication
Approved: Applicant and Discernment Partner
Endorsement/Feedback from PART
Notification of the formation of a PCG

**Project Control
Group (PCG)
Established**

Responsibility: Property Services and Applicant
Required: Creation and Appointment of the PCG
Approved: UCA Entity and Discernment Partner
Endorsement/Feedback from PART

Phase 2B

Form 2B –
Project Business Case

Responsibility: Project Control Group and Applicant
Required: Brief/Objectives of Proposal, including MMD and Commerciality
High Level Concept Scheme
Quantity Surveyor (QS) Indication (Cost Plan A)
Program of Project ie timeframes and milestones
Funding identified ie government, BOMAR, PSP other funds etc
Partners (government/agency)
Interim appointment of consultants
Feasibility Cash Flow
Approved: Applicant Entity and Discernment Partner
PART for review and recommendation
Property Board for approval

Phase 3

Form 3I –
Application for Approval of
Full Project Plan

Responsibility: Project Control Group and Applicant
Required: Brief/Objectives of Proposal
Concept Plans
Quantity Surveyor Report (Cost Plan B)
Cash Flow Forecast (up to 5 years)
Funding Confirmation
Total Program of Project (timelines/milestones)
Total Project Cost (including set up, construction, Project Management and contingency costs)
Risk Schedule
Interdependency (ie Government Funding, PSP)
Total Operating Costs Post Project Construction
Approved: Applicant Entity and Discernment Partner
PART for review and recommendation
Property Board for Approval