|  |  |  |  |
| --- | --- | --- | --- |
| **Audit of Current Property** | | | **R3A** |
| Complete one page per property | | | |
| 1 | **Name of Property** |  | |
| 2 | **Full Street Address** |  | |
| 3 | **Title Details** |  | |
| 4 | **Beneficial User(s):** as allocated by Synod Property Board |  | |
| 5 | **Configuration:** Types and approx. sizes of rooms/spaces in/on the property. |  | |
| 6 | **Uses:** typical range of uses of the property |  | |
| 7 | **Tenants:**   1. Leases 2. Licences 3. MOU partners 4. Other forms of agreement to use the property |  | |
| 8 | **Income** (all sources as a total) generated from the property per annum |  | |
| 9 | **Maintenance** pending in next 2 to 3 years |  | |