

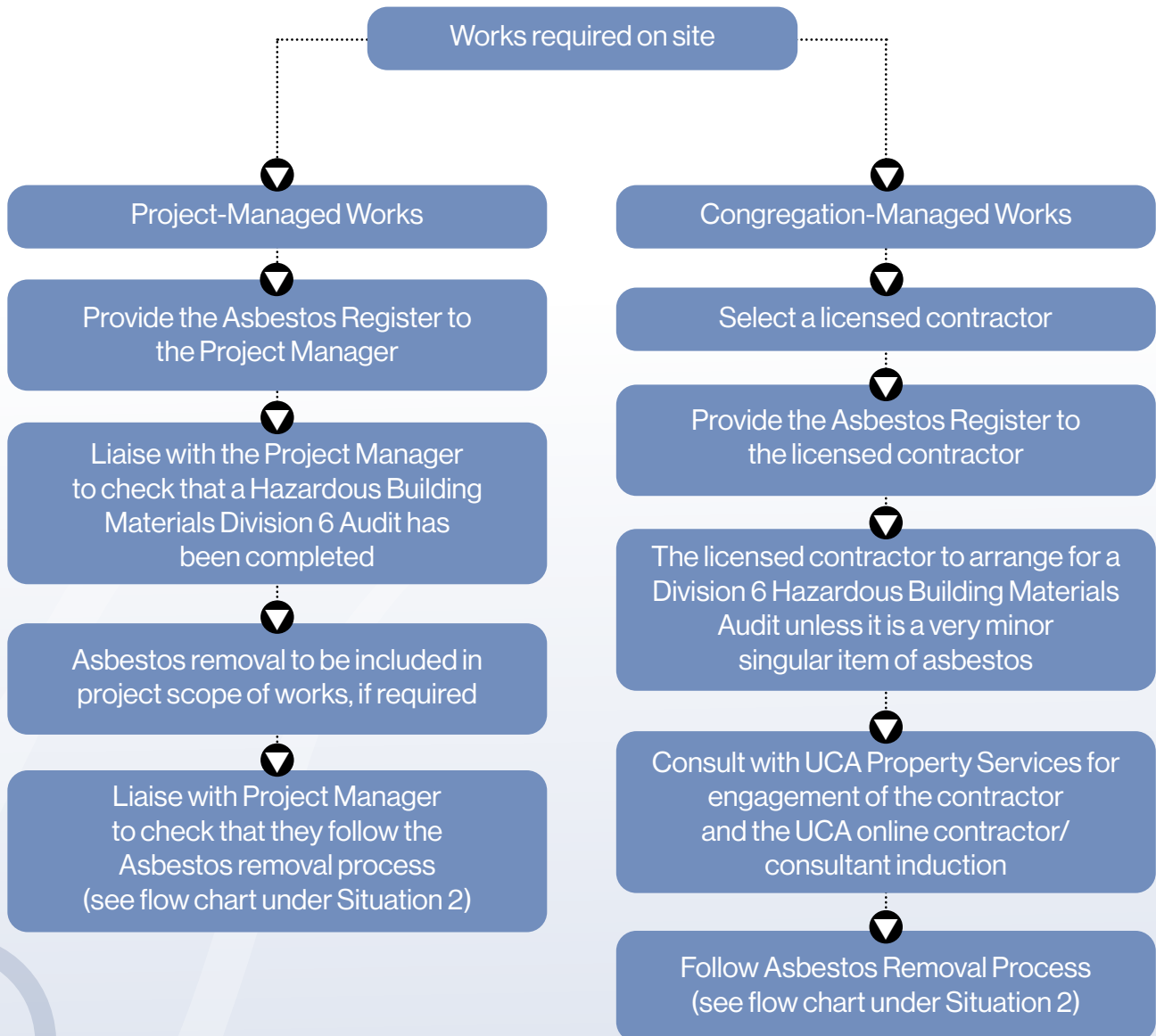
# How to manage asbestos



Important information  
for all Church Councils  
and responsible bodies

## Situation 1

### Proposed maintenance or building work in or around Church and hall buildings: what you must do



# 2



## Situation 2

### Asbestos removal works: what you must do

Ensure that all asbestos is identified and documented to a Hazardous Building Materials Division 6 Audit, unless it is a very minor singular item of asbestos



Engage only a licensed 'A' Class asbestos removalist to undertake removal work



Ensure the removalist and Occupational Hygienist are clear of the scope of the work



No person, other than the licensed asbestos removalist, is permitted on-site during asbestos removal



Engage an Occupational Hygienist to conduct air monitoring during removal works



Obtain air monitoring results and clearance certificates from the Occupational Hygienist before reoccupying the building/area



Clearly display a copy of the Clearance Certificate in the building



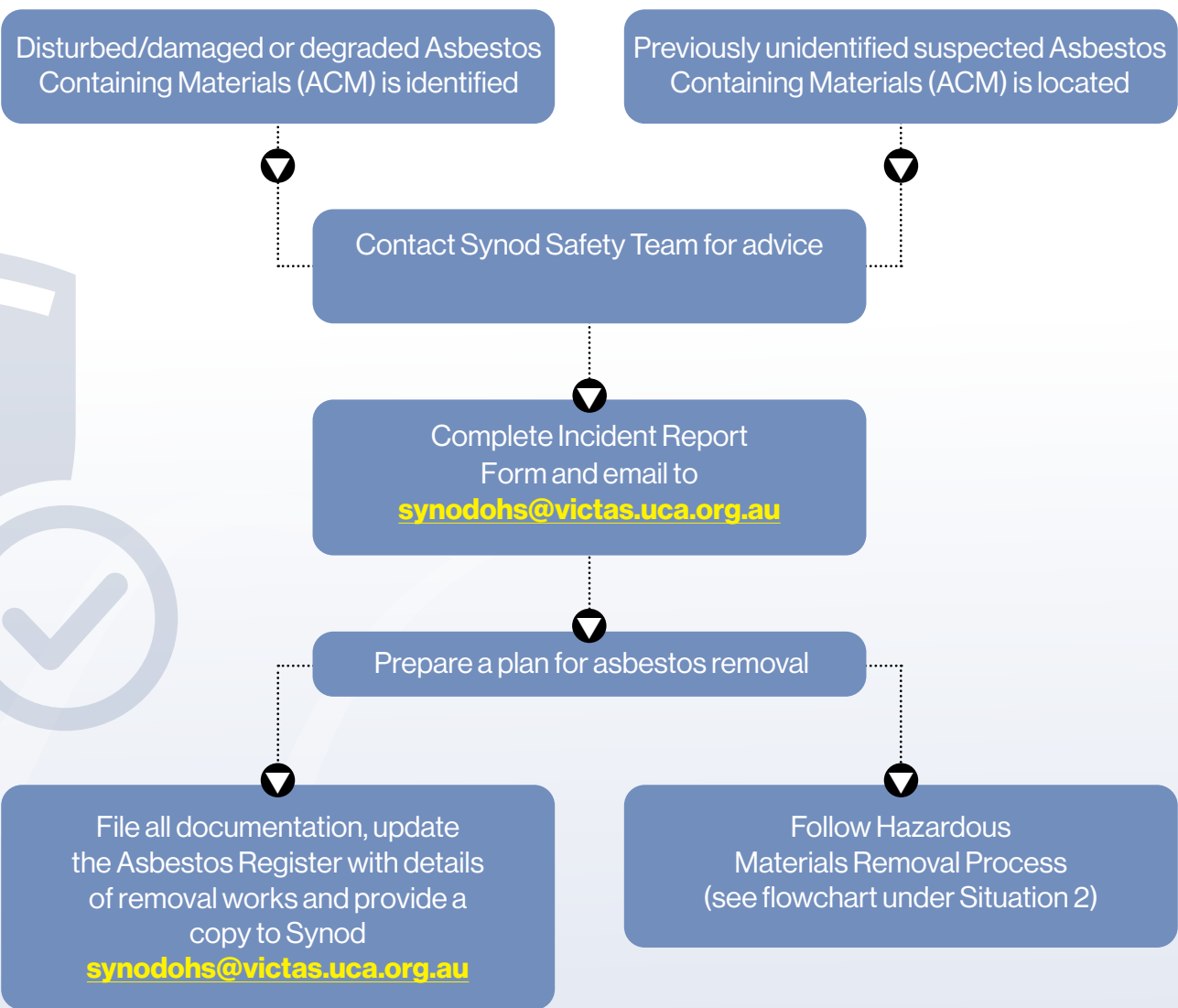
File all documentation and update the Asbestos Register with details of removal works and provide a copy to Synod Safety Team [synodohs@victas.uca.org.au](mailto:synodohs@victas.uca.org.au)

# 3



## Situation 3

If you identify damaged or suspected asbestos: what you must do



For advice about Safe Buildings for Mission contact:

**Property Services**  
Level 2, 130 Lonsdale St, Melbourne, 3000  
e: [property@victas.uca.org.au](mailto:property@victas.uca.org.au)  
w: [victas.uca.org.au](http://victas.uca.org.au)