

Bomb/Substance and Phone Threat Checklist



Place this near or under your telephone for quick reference

CALL TAKER		CALL TAKEN		
Name		Date call		
Number called		Call start		Call end

BOMB THREAT QUESTIONS	
When is the bomb going to explode?	
Where did you put the bomb?	
What does the bomb look like?	
What kind of bomb is it?	
What is in the bomb?	
When did you put it there?	
What will make the bomb explode?	
Did you place the bomb?	
Why did you put it there?	
What is your name?	
Where are you/what's your address?	

SUBSTANCE THREAT QUESTIONS	
What kind of substance is in it?	
When will the substance be released?	
Where is it?	
What does it look like?	
When did you put it there?	
How will the substance be released?	
Is the substance liquid, powder or gas?	
Did you put it there?	
Why did you put it there?	
What is your name?	
Where are you/what's your address?	

CALLER'S VOICE	
Sex of caller	
Accent (specify)	
Speech impediments (specify)	
Voice (loud, soft, and so on)	
Speech (fast, slow and so on)	
Dictation (clear, muffled, and so on)	
Manner (calm, emotional, and so on)	
Did you recognise the voice?	
Was the caller familiar with the area?	

THREAT LANGUAGE			
Threat Language		Background Noise	
Well spoken		Street noises	
Incoherent		House noises	
Irrational		Aircraft	
Taped		Voices	
Message read by caller		Music	
Abusive		Machinery	
Other:		Other:	

EXACT WORDING OF THREAT	

ACTIONS			
Report call immediately		Phone number	