



Uniting Church in Australia
SYNOD OF VICTORIA AND TASMANIA

People and Culture
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PEOPLE & CULTURE

The People & Culture team provides information and advice about all matters relevant to employment, from recruitment to retirement.

We are skilled professionals and keep up to date with all aspects of employment law and occupational health and safety.

We understand that employment in congregations may require special attention, and that often, paid staff are engaged alongside a wide range of people volunteering their skills and time.

Maintaining a safe environment for everyone to contribute is critical and vital for worship, ministry and mission to thrive.

INFORMATION, ADVICE & SERVICES

- Award interpretation and pay levels
- Drafting letters of offer and changes to employment
- How to write position descriptions
- The best way to employ someone, for example as a contractor or an employee
- How to manage extended personal/sick leave
- The importance of the probationary period and annual reviews
- Performance support, management and employment termination
- Occupational Health and Safety, personal wellbeing and incident reporting

CONTACT US

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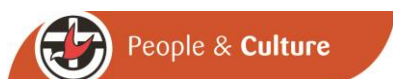
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People matter.

