

and responsible bodies







NGER ASRESTOS DUST KAZARIO

Situation 1

Proposed maintenance or building work in or around Church and hall buildings: what you must do

Works required on site

Project-Managed Works

Provide the Asbestos Register to the Project Manager

Liaise with the Project Manager to check that a Hazardous Building Materials Division 6 Audit has been completed

Asbestos removal to be included in project scope of works, if required

Liaise with Project Manager to check that they follow the Asbestos removal process (see flow chart under Situation 2) Congregation-Managed Works

Select a licensed contractor

Provide the Asbestos Register to the licensed contractor

The licensed contractor to arrange for a Division 6 Hazardous Building Materials Audit unless it is a very minor singular item of asbestos

Consult with UCA Property Services for engagement of the contractor and the UCA online contractor/consultant induction

Follow Asbestos Removal Process (see flow chart under Situation 2)





Situation 2

Asbestos removal works: what you must do

Ensure that all asbestos is identified and documented to a Hazardous Building Materials Division 6 Audit, unless it is a very minor singular item of asbestos

Engage only a licensed 'A' Class asbestos removalist to undertake removal work

Ensure the removalist and Occupational Hygienist are clear of the scope of the work

No person, other than the licensed asbestos removalist, is permitted on-site during asbestos removal

Engage an Occupational Hygienist to conduct air monitoring during removal works

Obtain air monitoring results and clearance certificates from the Occupational Hygienist before reoccupying the building/area

Clearly display a copy of the Clearance Certificate in the building

File all documentation and update the Asbestos Register with details of removal works and provide a copy to Synod Safety Team synodohs@victas.uca.org.au



Situation 3

If you identify damaged or suspected asbestos: what you must do

Disturbed/damaged or degraded Asbestos Containing Materials (ACM) is identified

Previously unidentified suspected Asbestos Containing Materials (ACM) is located

Contact Synod Safety Team for advice on **0416 319 162**

Complete Incident Report Form and email to synodohs@victas.uca.org.au

Prepare a plan for asbestos removal

File all documentation, update the Asbestos Register with details of removal works and provide a copy to Synod Safety Team synodohs@victas.uca.org.au Follow Hazardous Materials Removal Process (see flowchart under Situation 2)

For advice about Safe Buildings for Mission contact:

Property Services

Level 2, 130 Lonsdale St, Melbourne, 3000

t: (03) 9116 1400

e: property@victas.uca.org.au

w: victas.uca.org.au



