











# Property for Mission Reporting Pages



#### **Coversheet and Endorsement**

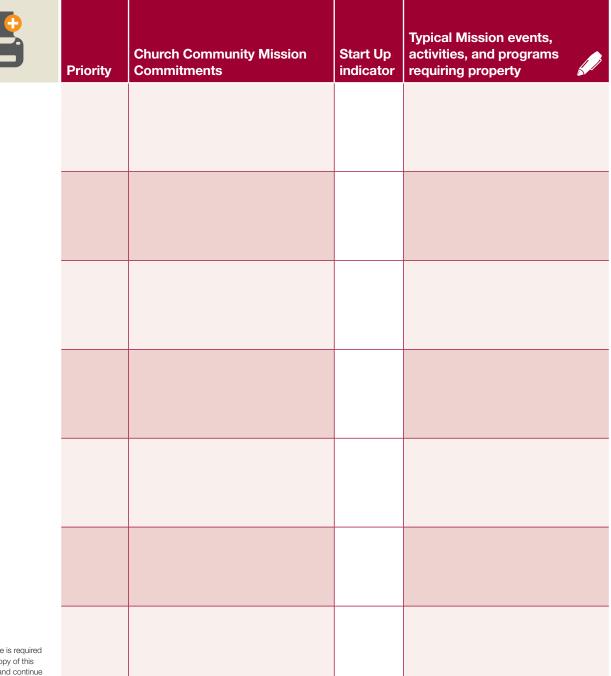
Please use the Reporting Pages to record the information from each of the six inquiries included in this Workbook. When complete, please compile all Reporting Pages, attachments and this page together and arrange for endorsement by the Task Group and Church Council/s. Then submit to your presbytery for endorsement and appropriate action.

Property for Mission Participant Details					
Task Group Name					
Participating congregation/s					
Contact Person	Name				
	Positio	on			
	Addres	SS			
	Phone	)			
	Email				
CHECKLIST: Indica	te that	the f	ollowing Reporting	Pages and documents are attached	
Inquiry One	□ R	11	Mission Commitmen	ts and Activities Overview	
Inquiry Two	□ R	2	Property Requirement	nts - Spaces and Places	
Inquiry Three		3A 3B	Audit of Current Property User Priorit		
Inquiry Four	□ R	4	Funds and Finances Attachments (Consc budget for the currer	lidated 5 year forecast, financials for last 2 y	/ears,
Inquiry Five		5A 5B	Property for Mission Collated Assessmen	Assessment Record(s) t Records	
Inquiry Six	□ R	6A	Vision for Property:	Engaging our imagination – telling the stor our property vision (Activity 1)	y of
		6B	Vision for Property:	Description of our property vision (Activity	2)
		6C CD	Vision for Property: Vision for Property:	Visualising our property vision (Activity 3) Estimating the cost and timing for our prop	perty
				vision (Activity 4)	,
ENDORSEMENT: Re	epresen	ntative	e from the Task Grou	up and Church Council to sign and date b	elow
Task Group					
Church Council					

## **R1**

# Mission Commitments and Activities Overview

The below reflects mission commitments supported by the Church community, and encourages further consideration of mission initiatives in response to continuing discernment of God's calling and sending the community. Start Up Indicator Categories are: (GREEN) Current and continuing; (AMBER) Planned to commence in next 3 years; and (BLUE) Hoped for opportunity likely to commence 3 or more years from now.



# Property Requirements - Spaces and Places

**R2** 

Mission Commitments (from R1)	People & frequency	Spaces and Places Required



# R3A Audit of Current Property

Complete one page per property. Name of Property: **Full Street Address: Title Details:** Beneficial User(s): as allocated by Synod Property Board Configuration: Types and approx. sizes of rooms/spaces in/on the property Uses: typical range of uses of the property **Tenants:** a. Leases b. Licences c. MOU partners d. Other forms of agreement to use the property (all sources as a total) generated from the property per annum Maintenance: pending in next 2 to 3 years

If additional space is required please make a copy of this Reporting Page and continue to complete the record.

Please provide a rough sketch of the current site configuration and interior floor plan.

### **Property User Priority**

R<sub>3</sub>B

Complete the following to establish the priority to be given to property users when considering the Spaces and Places allocation of church property.

Priority categories are: (A) Missional; (B) Partner; (C) Commercial



Group/Organisation Name	Building Use Agreement Type (Lease, Licence, MOU, Hall Hire)	Summary of Activity	Priority Category (A/B/C)



## **R4**

#### **Funds and Finances**

Prepare and provide the following financial documents. If there is need of any clarifying information or narrative, please include in the space below.

Attached	Requirement	Comments	
	Consolidated 5 year forecast (For all communities and properties, and all income and expenditure)		
	Financials for the last 2 years (As approved by the Church Council)		
	Budget for the current year (As approved by the congregation)		

Documents relating to any

(Gifted to the UCA Property Trust (Victoria) or (Tasmania) on behalf

**Trust or Bequest** 

of the congregation)

Any other comments:

#### Property for Mission Assessment Record



Complete one record per property. Please nominate an abbreviation or identifier reference (Property ID), up to 6 characters long, for use when collating all the assessment records in Reporting Page R5B. Refer to 'Appendix Two: Further Information – Inquiry Five' for an explanation of each of the questions.

Pro	operty Name					Property ID	
Fu	Il Street Address						
Ra	nking on scale: 1 (very l	ow) to 5 (ve	ery high)		Comments		
1.	Property assisting mission  1 2  Very Low	3	4	5 Very High			
2.	Location suitability to context	rt	4	5			
	Very Low			Very High			
3.	Strategic regional asset  1 2  Very Low	3	4	5 Very High			
4.	Fit for mission purposes  1 2  Very Low	3	4	5 Very High			
5.	Contribution to Christian sto  1 2  Very Low	ry 3	4	5 Very High			
6.	Extent of use  1 2 Very Low	3	4	5 Very High			
7.	Neighbours' understanding  1 2 Very Low	3	4	5 Very High			
8.	Financial sustainability  1 2  Very Low	3	4	5 Very High			
9.	Capacity for refurbishment a  1 2  Very Low	nd/or develop 3	ment for n	nission  5 Very High			
10.	Alternative property or locati	on options 3	4	5 Very High			
11.	Mission partnership options  1 2 Very Low	3	4	5 Very High			



#### R5B Collated Assessment Records

Combine the results of all completed 'Property for Mission Assessment' records below, using the nominated abbreviation to indicate the property to which each score (1-5) for each question relates. Tally the results to get an overall score for each property.

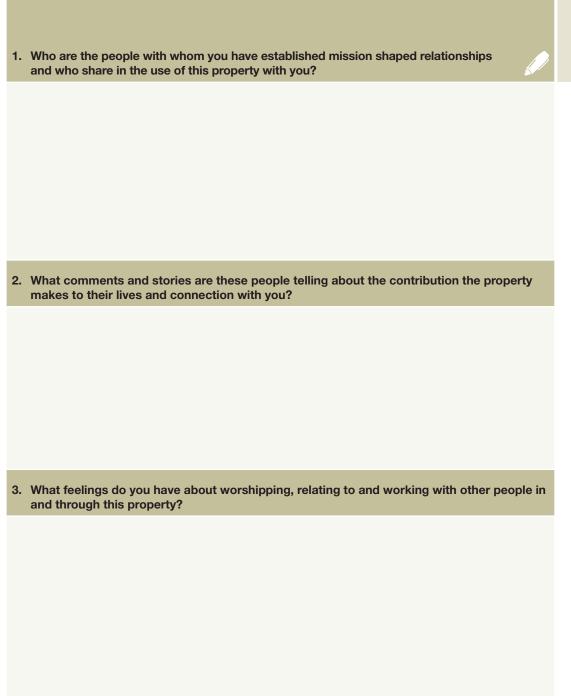


Pro	perty ID				
1.	Property assisting mission				
2.	Location suitability to context				
3.	Strategic regional asset				
4.	Fit for mission purposes				
5.	Contribution to Christian story				
6.	Extent of use				
7.	Neighbours' understanding				
8.	Financial Sustainability				
9.	Capacity for refurbishment and/or redevelopment				
10.	Alternative property or location options				
11.	Mission partnership options				
тот	AL SCORE				

### R6A

# **Engaging our imagination – telling the story of our property vision**

ACTIVITY ONE: Imagine that a few years have passed and the congregation(s) are now settling into the completed church redevelopment and/or reconfiguration. Talk and listen with one another then make a group response to each of the following questions.







4.	In what ways do you understand this property is now a positive partner in the proclamation
	of God's good news where you are located?

5.	What are the particular features of this property that are really contributing positively to
	the various mission commitments of the local Church community?

6. What mission initiatives planned some time ago have now been launched in association with this property?

7. What opportunities for mission shaped partnerships, relationships and activities or programs not previously planned for are now finding spaces and places in this property?

O What have you begant about veleting with a subsequent
8. What have you learnt about relationships with partners and commercial property users as a result of the development of the Church property you now inhabit?
9. What do you think are the benefits to your local Church community's mission of the recent redevelopment of the church property?
10. What is the impact on mission of measures taken to establish financial sustainability through the recent property redevelopment?

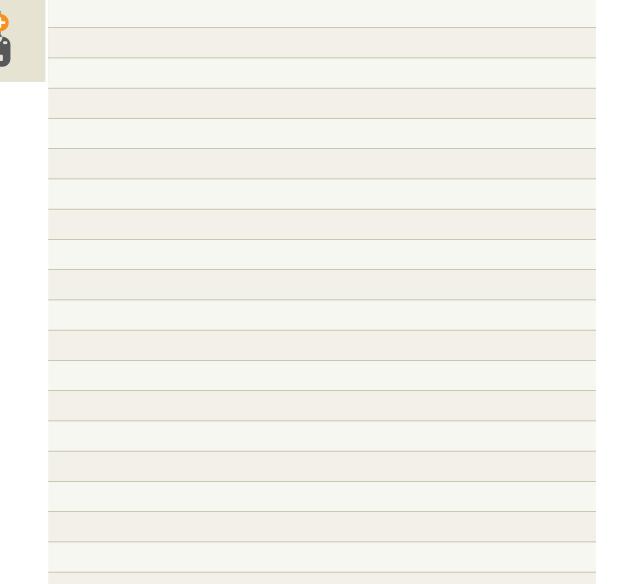




#### **Description of our property vision**

ACTIVITY TWO: Describe your concept for property for mission.

Noting that the context is from a few years in the future when the Task Group and congregation(s) have settled into the completed church redevelopment and/or reconfiguration.



#### Visualising our property vision

R6C

ACTIVITY THREE: Provide two rough drawings of the property vision, showing:

- 1. Site configuration: overview of all property elements on the site or sites, according to the property vision.
- 2. Interior floor plan overview of the interior spaces of the bulding or buildings. Noting that the context is from a few years in the furture when the Task Group and congregation(s) have settled into the completed church redevelopment and/or reconfiguration.





# Estimating the cost and timing for our property vision

ACTIVITY FOUR: Provide an estimation of the likely cost for the property vision and the probable timing and/or staging of the redevelopment/reconfiguration.

Noting that the context is from a few years in the future when the Task Group and congregation(s) have settled into the completed church redevelopment and/or reconfiguration.



How much do think that it will cost to achieve the property vision?	□ \$0 to \$500,000	☐ \$5 million to \$10 million
Tick the appropriate box.	☐ \$2 million to \$5 million	☐ \$1 million to \$2 million
	□ \$500,000 to \$1 million	☐ More than \$10 million
Describe how you have arrived at this cost.		
How long did it take to complete the project?		
Did the property vision need to be split into stages?		
If so, describe the timing and scope of work in each stage.		