

Quotation No. [REDACTED]



[REDACTED]  
Uniting Church in Australia

Statcom Systems Pty Ltd  
PO Box 540  
Blackburn VIC 3130  
Phone: 1300 872 885  
ABN: 78 298 605 649

Quoted By: Aaron Mackenzie

# Quotation

QUOTATION DATE	QUOTATION TOTAL	VALID TO
[REDACTED] 2021	1,650.00	[REDACTED] 2021

## [REDACTED] Uniting Church - Maintenance Determination

Statcom Systems will identify the Essential Safety Measures at the nominated Church and prepare a Maintenance Determination signed by a registered Building Surveyor. Maintenance Determinations are to establish the standard of performance and the frequency of testing in adherence to the current 2018 Building Regulations

	QTY	RATE	AMOUNT
Maintenance Determination Prepare Maintenance Determination/ESM Schedule	1.00	1500.00	1,500.00

Subtotal	1,500.00
Tax 10.00%	150.00
<b>Total \$</b>	<b>1,650.00</b>

Terms: Payment within 30 days  
Large Church's will be priced on application

If you wish to proceed with this quote (Uniting Church Synod Vic Tas rate) please sign & return or issue a Purchase/Work Order to suit

This quote is approved. Signature: ..... Date: .....

Uniting Church Responsible  
Body/Entity: .....

Email invoice to: .....

Postal address: .....

Suburb: ..... State: ..... Postcode: .....

[For any questions regarding the Uniting Church Synod Vic Tas Statcom rate please contact UCA Property Services - Siobhan Reed (03) 9116 1956]

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[REDACTED] 2021	[REDACTED]	[REDACTED] 2021

### [REDACTED] Uniting Church - ESM - PREMIUM MONITORING & REPORTING WITH INSPECTIONS

#### Scope of Works

##### **ESM - Setup Phase**

Statcom Systems will attend and collect the information of the Essential Safety Measures which exists onsite, identify the contractors who will carry out the inspections/testing of each ESM in accordance with the applicable Australian Standards, Occupancy Permits or Maintenance Determinations.

When the data has been verified, a customised Essential Safety Measures Manual will be supplied and this will provide the hard copy evidence which the Owner can use at any time to demonstrate compliance to the local council or reporting authority. The manual will include twelve (12) months of maintenance records plus a copy of an Annual Essential Safety Measures Report (AESMR) (or state equivalent) ready to be signed off at the end of the twelve (12) month maintenance period.

If any non-compliant items are identified during the survey, Statcom Systems will provide an Observation Report for your information and action. This report is not an assessment of the building's compliance in accordance with the National Construction Code of Australia.

##### **Premium Monitoring & Reporting**

Statcom Systems will utilise the LinkFM reporting system to remind the contractors by email as each inspection falls due and to ensure the completion advices are received as each inspection is carried out. If any contractor fails to complete the inspection or does not notify Statcom Systems via LinkFM the inspection is not complete by the due date, Statcom Systems will follow up with the contractor. The first follow up will be to check when the inspection is/was due to be completed and if there is no response received within five (5) days a second follow up will be carried out.

The Client will need to:

- Ensure all contractors complete the inspection records in the ESM manual onsite
- Advise Statcom Systems of any changes to the ESM manual

Statcom will :

- Perform the quarterly exit door, path of travel and passive inspections including the annual inspection and certification (AESMR).
- Conduct a quarterly audit of maintenance records to ensure all maintenance has been carried out during the past 12 months,
- Sign off the Annual Essential Safety Measures Report at the end of the 12 month period providing all maintenance

has been carried out on the Essential Safety Measures.

-Install an annual update in the ESM manual for the next 12 month maintenance period and archive last years records

**Small to Medium Size Church - ESM - PREMIUM MONITORING & REPORTING WITH INSPECTIONS**

	QTY	RATE	AMOUNT
<b>ONCE OFF SET UP FEE</b>			
ESM Setup Attend site, collect ESM data and setup onsite ESM Manual and LinkFM <b>(Once off fee)</b>	1.00	250.00	250.00
Cab (Optional) Supply & Install ESM Logbook Cabinet <b>(Once off fee)</b>	█	█	█
<b>ONGOING FEE INVOICED QUARTERLY IN ADVANCE</b>			
CM PREM Provide premium compliance management & Quarterly Inspections <b>(Annual fee)</b>	1.00	300.00	300.00
CM ANNUAL Provide premium compliance management and conduct Annual Passive Inspection of ESM's, Sign AESMR - <b>(Annual fee)</b> (includes ESM Manual update)	1.00	300.00	300.00

Subtotal	█
Tax 10.00%	█
<b>Total \$</b>	<b>█</b>

Terms: Setup fees are invoiced on delivery

Ongoing fees are invoiced quarterly in advance

Invoices will be emailed to the address nominated below

Fees are valid for 12 months and increase by CPI thereafter

Ongoing services will be renewed annually unless written notice is received before the end of the 12 month period

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Uniting Church Responsible

Body/Entity: .....

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