

Fire Safety Certificate

Approved under the Environmental Planning and Assessment Regulation 2000.

How to complete this form

1. Please print in CAPITAL LETTERS.
2. Please complete all relevant sections in full.

Section 1: Type of Certificate

This is (mark applicable box) a final fire safety certificate (complete the declaration at [Section 6](#) of this form)
 an interim fire safety certificate (complete the declaration at [Section 7](#) of this form)

Section 2: Building the subject of this certificate

Street No.	Street Name	Suburb	Postcode
100-101	UCA EXAMPLE	UCA EXAMPLE	2000
Lot No (if known)	DP/SP (if known)	Building Name (if applicable)	
1			

This certificate applies to (mark applicable box) the whole building
 part of the building

Section 3: Description of building or part the subject of this certificate

Storeys above ground in the building (No.)	Storeys below ground in the building (No.)
1	0
If this certificate relates to a part of the building – describe that part and its location in the building	
Uses of building or part the subject to this certificate (e.g. retail, offices, residential, assembly, carparking)	
RETAIL BCA CLASS 6 (EXAMPLE)	

Section 4: Name and address of the owner of the building or part

Title	Given Name/s	Family Name	
		UCA EXAMPLE	
Street No.	Street Name	Suburb	Postcode
1	UCA EXAMPLE	UCA EXAMPLE	2000

Section 5: Fire Safety Measures

1. All essential fire safety measures for the building must be listed for a final fire safety certificate
2. All essential fire safety measures for the relevant part of the building must be listed for an interim fire safety certificate

Fire Safety Measure	Status*	Date**	Minimum Standard of Performance
AUTOMATIC FAIL-SAFE DEVICES	E	AFSS	EXISTING SYSTEM: C3.6, SPEC C3.4, D2.21 & D2.22 OF BCA & AS 4178-1994
EMERGENCY LIGHTING	E	AFSS	EXISTING SYSTEM: BCA E4.2, E4.4 & AS 2293.1-2005, AS 2293.2
	M	27/11/20	MODIFIED SYSTEM: BCA 2019 E4.2 & E4.4, AS 2293.1-2018
EXIT SIGNS	E	AFSS	EXISTING SYSTEM: BCA E4.5, E4.6, E4.8 & AS 2293.1-2005, AS 2293.2
	M	27/11/20	MODIFIED SYSTEM: BCA 2019 E4.5, E4.6 & E4.8, AS 2293.1-2018
FIRE DAMPERS	E, M	AFSS,	EXISTING SYSTEM: BCA C3.15, AS/NZS 1668.1-1998, AS1682.1&2-1990 MODIFIED SYSTEM: BCA C3.15, AS/NZS 1668.1-2015, AS1682.1&2-1990
FIRE DOORS	E, M	AFSS	EXISTING SYSTEM: BCA C3.7, C3.8 & AS 1905.1-2005, AS 1851.7 MODIFIED SYSTEM: BCA C3.8, AS 1905.1-2015
FIRE HYDRANTS	E,M	30/11/20	EXISTING SYSTEM: BCA E1.3 & AS 2419.1-2005, NEW VALVE ADDED TO BCA E1.3 & AS 2419.1-2005
FIRE SEALS PROTECTING OPENINGS IN FIRE-RESISTING COMPONENTS	E	AFSS	EXISTING SYSTEM: BCA C3.15 & AS 1530.4-2005
FIRE BLANKET	E	AFSS	EXISTING SYSTEM: AS 2444 & AS 3504, AS 1851
HOSE REEL SYSTEMS	E	AFSS	EXISTING SYSTEM: BCA E1.4 & AS 2441-2005, AS 1851.2
	M	30/11/20	MODIFIED SYSTEM: NEW WORK TO BCA 2019 E1.4, AS 2441-2005
MECHANICAL AIR HANDLING SYSTEMS	E	AFSS	EXISTING SYSTEM: BCA 2008 E2.2
PORTABLE FIRE EXTINGUISHERS	E	AFSS	EXISTING SYSTEM: BCA E1.6 & AS 2444-2001, AS 1851.1
PATH OF TRAVEL	E	AFSS	EXISTING SYSTEM: BCA SECTION D
	M	2/12/20	MODIFIED SYSTEM: BCA SECTION D
REQUIRED AUTOMATIC EXIT DOORS	M	30/11/20	MODIFIED SYSTEM: BCA SECTION D2.19, D2.21
WARNING AND OPERATIONAL SIGNS	E, M	AFSS 3/12/20	EXISTING SYSTEM: BCA D2.23, EPA REG 2000 CL. 183
FIRE SAFETY ENGINEERING REPORT NO. 1111111-FER REV 1 DATED 19/3/09	E	AFSS	EXISTING SYSTEM: CP2 AND AS 2118.2

Notes

* Indicate whether the measure in the new (N), existing (E) or modified (M)

** Date (DD-MM-YYYY) measure was assessed by a properly qualified person

AFSS = Refer to Annual Fire Safety Statement

A fire safety certificate must generally deal with all essential fire safety measures in the current fire safety schedule for the building. However, the certificate need not deal with any measure the subject of other fire safety certificates or fire safety statements issued within the previous 6 months. The assessment of a measure must have been carried out within 3 month prior to the date on which this fire safety certificate is issued.

Section 6: Final fire safety certificate declaration

I, UCA EXAMPLE

Being the (mark applicable box) owner
 owner's agent

Certify that each essential fire safety measure specified in this certificate:

- a) Has been assessed by a properly qualified person, and
- b) Was found, when it was assessed, to be capable of performing to at least standard required by the current fire safety schedule for the building for which this certificate is issued.

Owner / Agent Name	Owner / Agent Signature	Date
		0

Section 7: Interim fire safety certificate declaration

I,

Being the (mark applicable box) owner
 owner's agent

Certify that each essential fire safety measure specified in this certificate:

- a) Has been assessed by a properly qualified person, and
- b) Was found, when it was assessed, to be capable of performing to at least standard required by the current fire safety schedule for the part of the building to which this certificate relates.

Owner / Agent Name	Owner / Agent Signature	Date

Section 8: Owner's authorisation

(To be completed where an agent makes the declaration in Section 6 or Section 7 of this form)

I, being the owner, authorise the agent named in Section 6 or Section 7 to act on my behalf to make the declaration.

Owner's Name	Owner's Signature	Date

Section 9: Contact details of person issuing this certificate

Title	Given Name/s	Family Name
Phone	Email	

Section 10: Fire Safety Schedule

A current fire safety schedule for the building must be attached to this certificate



Section 10.1 - Fire Safety Schedule

In accordance with Clause 134(2) for a CDC; Clause 147(2) for a CC; and Clause 168 of the Environmental Planning & Assessment Regulation 2000

Fire Safety Measures	Status (N) New system, (E) existing system, (M) modified system	Existing Standard of Performance (as shown on the AFSS); and Proposed Standard of Performance
AUTOMATIC FAIL-SAFE DEVICES	E	EXISTING SYSTEM: C3.6, SPEC C3.4, BCA & AS 4178-1994
EMERGENCY LIGHTING	M	EXISTING SYSTEM: BCA E4.2, E4.4 & AS 2293.1-2005, AS 2293.2 AND NEW WORK TO BCA 2019 E4.2 & E4.4, AS 2293.1-2018
EXIT SIGNS	M	EXISTING SYSTEM: BCA E4.5, E4.6, E4.8 & AS 2293.1-2005, AS 2293.2 AND NEW WORK TO BCA 2019 E4.5, E4.6 & E4.8, AS 2293.1-2018
FIRE DAMPERS	E	EXISTING SYSTEM: BCA C3.15, AS/NZS 1668.1-1998, NEW DAMPER TO AS1668.1-2015 AND AS1682.1&2-1990
FIRE DOORS	E	EXISTING SYSTEM: BCA C3.7, C3.8 & AS 1905.1-2005, AS 1851.7, NEW FIRE DOOR TO AS1905.1-2015
FIRE HYDRANTS	E,M	EXISTING SYSTEM: BCA E1.3 & AS 2419.1-2005, NEW VALVE ADDED TO BCA E1.3 & AS 2419.1-2005
FIRE SEALS PROTECTING OPENINGS IN FIRE-RESISTING COMPONENTS	E	EXISTING SYSTEM: BCA C3.15 & AS 1530.4-2005
FIRE BLANKET	E	EXISTING SYSTEM: AS 2444 & AS 3504, AS 1851
HOSE REEL SYSTEMS	M	EXISTING SYSTEM: BCA E1.4 & AS 2441-2005, AS 1851.2 AND NEW WORK TO BCA 2019 E1.4, AS 2441-2005
MECHANICAL AIR HANDLING SYSTEMS	E	EXISTING SYSTEM: BCA 2008 E2.2
REQUIRED AUTOMATIC EXIT DOORS	M	BCA D2.19, D2.21
PORTABLE FIRE EXTINGUISHERS	E	EXISTING SYSTEM: BCA E1.6 & AS 2444-2001, AS 1851.1
PATH OF TRAVEL	M	BCA SECTION D
WARNING AND OPERATIONAL SIGNS	E	BCA D2.23, EPA REG 2000 CL. 183
FIRE SAFETY ENGINEERING REPORT NO. 1111111-FER	E	EXISTING SYSTEM: CP2 AND AS 2118.2