

PRESBYTERY OF NORTH EAST VICTORIA

ELECTION OF OFFICE-BEARERS AND COMMITTEES FOR 2019

CHAIRPERSON

The term is for two years and is open to lay or ordained members of Presbytery.

The Chairperson is a member of Standing Committee and of the Pastoral Relations Committee.

DEPUTY CHAIRPERSON

The term is for two years; the Deputy Chairperson is not heir-apparent to the office of Chairperson.

The position is open to lay or ordained people. The Deputy Chairperson will be elected by the Presbytery and may be a member of the Pastoral Relations Committee.

TREASURER

The term is for two years and is open to lay or ordained members of Presbytery. The Treasurer is a member of Standing Committee and of the Property, Finance and Administration Committee.

COMMITTEES AND MEMBERS

Standing Committee operates as both a clearing house of 'minor' or 'necessary' matters and as the 'Presbytery between Presbytery meetings'. It has responsibility for arranging presbytery meetings and events, for nominations, and for co-ordination and overall direction so that the Presbytery can fulfil its role.

Standing Committee appoints task groups for specific tasks.

The committee comprises Chairperson, Deputy Chairperson, Secretary, Treasurer, Presbytery Ministers, Chairpersons of PRC, MEC, an PFAC, four others elected by Presbytery, the total of fourteen to include people from across the Presbytery and to have the normal balances of people the UCA expects.

Standing Committee meets monthly or bi-monthly, usually the fourth Thursday each month, from 9.45 to 2.00pm and reports its decisions to the next full meeting of Presbytery.

Pastoral Relations Committee: Presbytery delegates all matters relating to placements to the PRC. Other responsibilities include (though are not limited to) Period of Discernment, Lay Preachers, Candidates, Consultations, Code of Ethics.

PRC comprises a Chairperson elected by Presbytery, two Presbytery Ministers, Presbytery Chair or Deputy, the representatives elected by Presbytery to the Advisory Committee on Ministerial Placements (ACOMP), five or more elected people to a total of twelve people, including people from across the Presbytery and at least four ministry workers and four lay people.

PRC normally meets monthly, on the first Tuesday, from 9.30am - 3.00pm. Members of the PRC have an understanding of the wider Uniting Church (or are interested in developing this) and an interest in the care of parishes and ministry workers. Work includes being available for occasional Joint Nominating Committees, placements, candidates for the ministry, Period of Discernment, support groups and other short-term sub-committees. Members need to have a good understanding of confidentiality and a willingness to grapple with challenging issues.

Mission and Education Committee includes (though is not limited to) dealing with areas such as strategy planning in congregations and agencies, School of Ministry, UCAF, community services, Share Appeal, provision of educational and other resources for elders, worship leaders, congregations and ministry workers; Doctrine and Liturgy; Youth; Children's; Justice; networking; coordination of interest groups eg tourist towns, small congregations.

The MEC comprises a Chairperson elected by Presbytery, Presbytery Minister for Pastoral Care and Mission and up to 10 other people elected by Presbytery. The committee meets on weekday evenings at 6.00pm four times each year.

Property, Finance and Administration Committee: Presbytery delegates matters pertaining to Property and Finance Regulations to PFAC unless a decision of the whole presbytery is required or advisable. PFAC has responsibilities for the work areas directly under the purview of the PM for Administration. This includes (though is not limited to) property, finance, manses, Presbytery office, VCC Emergencies Ministry Network, Occupational Health and Safety, Mission and Service, BOMAR, Presbytery budget.

PFA comprises a Chairperson elected by Presbytery, Presbytery Treasurer, Presbytery Minister Administration and Strategy, and up to 10 other people elected by presbytery. The other PMs are *ex officio* members but are not normally expected to attend. The committee meets as advised.

CHAIRPERSONS OF COMMITTEES are elected for terms of two years. They may be lay or ordained.

PRESBYTERY OF NORTH EAST VICTORIA
ELECTION OF OFFICE-BEARERS AND COMMITTEES FOR 2019
NOMINATION FORM

NAME **SIGNATURE**

is nominated for the position of

- Chairperson of Presbytery
- Deputy Chairperson of Presbytery
- Chairperson, Mission and Education Committee
- Chairperson, Pastoral Relations Committee
- Chairperson, Property, Finance and Administration Committee
- Member, Standing Committee
- Member, Mission and Education Committee
- Member, Pastoral Relations Committee
- Member, Property, Finance and Administration Committee

NOMINATED BY

NAME **SIGNATURE**

NOTES

Details for these positions are in the Presbytery Handbook, pages 11- 13 and are summarised in the previous page of the agenda.

One form should be used *for each person* nominated. The form allows for the person to be nominated *for more than one position*. Please scan or photocopy extra copies for other people. Electronic versions available from Tanya Walker. Electronic nominations are preferred.

Nomination forms must be submitted to Tanya Walker, tanya.walker@northeast.victas.uca.org.au Presbytery NEV, PO Box 232, Benalla, 3672 by 8.00pm Friday, November 15, 2019

Signatures may be added at the Presbytery meeting before 10.00am but the nomination forms must be submitted by the due date and time. No nominations will be received after 8.00pm November 15.